

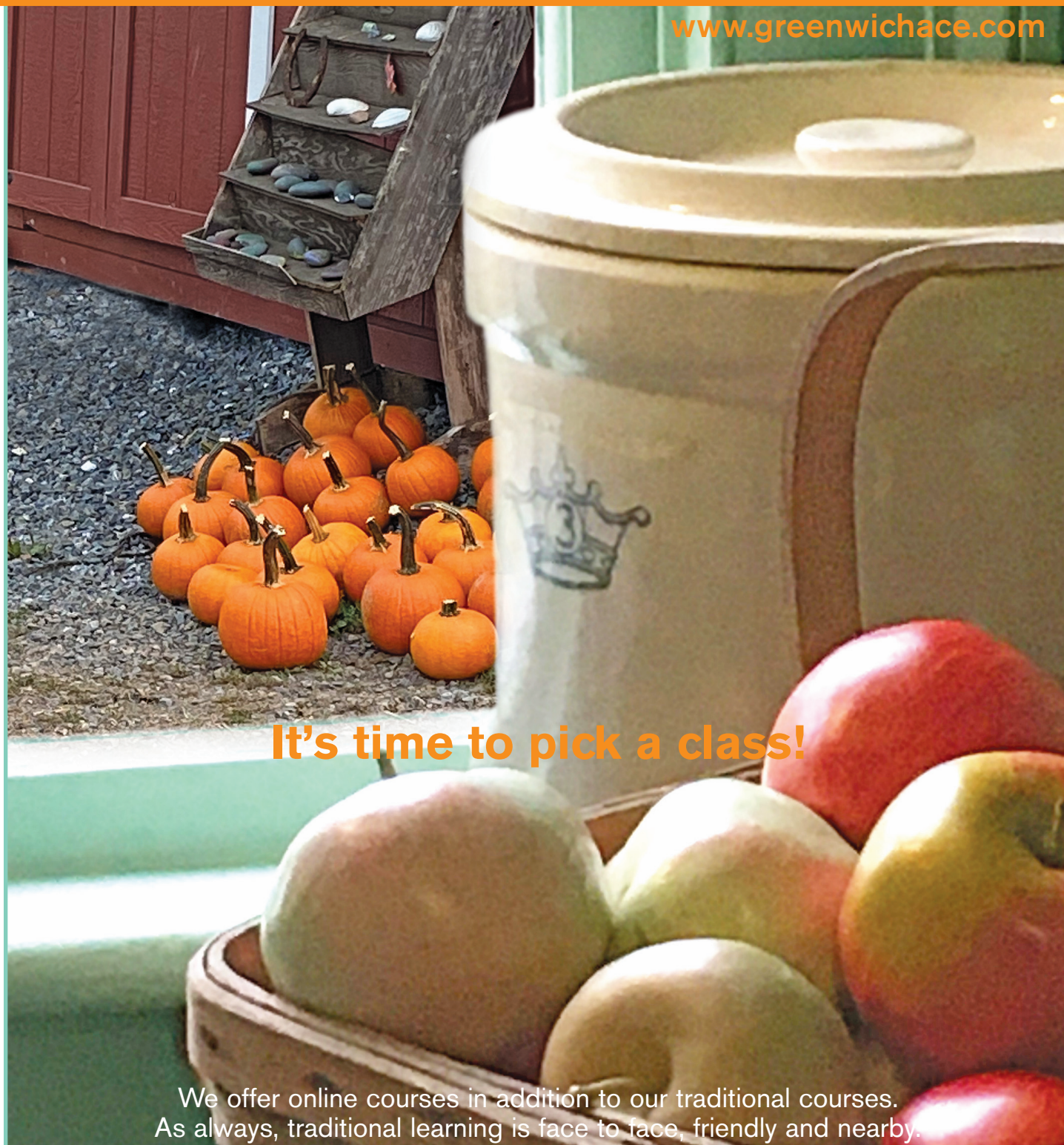


**traditional and
online courses**

Fall 2021

ADULT & CONTINUING EDUCATION

www.greenwichace.com



It's time to pick a class!

We offer online courses in addition to our traditional courses.
As always, traditional learning is face to face, friendly and nearby.

visit www.greenwichace.com for our interactive online catalog

GREENWICH ADULT & CONTINUING EDUCATION

WHAT'S INSIDE

ADULT BASIC EDUCATION 3

Citizenship
ESL
GED

LANGUAGES 4

Spanish
Italian
French

LITERARY 5

MUSIC 5

Private Music Lessons
Guitar

FITNESS 6

DANCE 6

Belly Dance

ART 6/7

Painting
Drawing

RECREATION 7

Learn the Tarot
Knitting
Crochet

TECH 7/8

GENEALOGY 8

FINANCE 8/9

PSAT PREP 9

PROFIT 10

Online Instructor Facilitated
Courses

REGISTRATION FORM 11

Greenwich Continuing Education and the Board of Education provide these courses as a public service and do not endorse or recommend any product or service mentioned in connection with these courses. Any medical/health information discussed in a class is provided for general informational and educational purposes only and it's not a substitute for professional medical advice.

Welcome to our Fall 2021 semester! Greenwich Adult and Continuing Education is committed to providing excellence in education by offering stimulating and innovative educational opportunities that meet the needs of our community.

We offer four levels of English as a Second Language classes to assist English language learners to acquire English language proficiency. Adult learners looking to complete their high school education can benefit from our GED Diploma Program. Our U.S. Citizenship classes will prepare immigrants for the U.S. Citizen test. These programs are scheduled at no cost to you.

There is something for everyone. To satisfy your lifelong learning goals, our Continuing Education/Enrichment Program offers a vast number of classes including online courses through ed2go.com. You can register for our programs online or by mail at: Havemeyer Building, 290 Greenwich Avenue, Greenwich, CT.

We look forward to providing you with an excellent selection of course offerings. Please feel free to suggest a class that you think would be informative, interesting, and enjoyable. We are always eager to receive new ideas.

Sincerely,

Braulio Santiago, Adult and Continuing Education Coordinator

ADMINISTRATION

Greenwich Public Schools

Dr. Toni Jones

Dr. E. Ann Carabillo

Mr. Peter Bernstein

Superintendent of Schools

Deputy Superintendent of Schools

Chair, Board of Education

Greenwich Adult & Continuing Education

Braulio Santiago

Peggy Moore

Mitchell Foote

Kathy Post

Coordinator GACE Program

AM Facilitator

PM Facilitator

Administrative Assistant

THINGS YOU NEED TO KNOW

CANCELLATIONS: If public schools are closed, GACE classes are automatically cancelled. If public schools have a delayed opening, afternoon and evening classes are held, unless announced otherwise on WGCH 1490 or on WSTC 1400 or on GCE voicemail at 203-625-7474, or on our website www.greenwichace.com. Classes cancelled due to inclement weather will be made up.

ABSENCE AND PERSONAL SCHEDULE CHANGES: Students assume all risk of changes in their personal schedules. Absence from the class does not reduce the cost of operating GACE programs. For this reason, an absence does not result in a refund.

REGISTRATION FEE: To offset increased operating costs we have a \$5 registration fee. This fee is payable once per semester, and covers all the courses for which you may register during the semester.

GACE is committed to a policy of equal opportunity/affirmative action for all qualified persons and does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding GACE's nondiscrimination policies should be directed to Peggy Moore 203-625-7402.

GENERAL ACCESSIBILITY AND ACCOMMODATION: All activities offered by GACE are held in accessible locations. Accommodations for individuals with a disability are available upon request. Please contact Peggy Moore 203-625-7402.

GED® TEST ACCOMMODATIONS: Accommodations for the GED® test are available for qualified individuals with a disability. For more information, contact Peggy Moore at 203-625-7402. You may also contact Sabrina Mancini at the Connecticut State Department of Education at (860) 807-2110.

NO CHARGE FOR MATERIALS FOR MANDATED COURSES: GACE is in compliance with Connecticut General Statutes Sec.10-73a and does not charge fees for registration, textbooks or materials used in mandated program areas.

ADULT LEARNING PROGRAM



English as a Second Language

Las clases de inglés como segundo idioma (ESL) son para adultos que viven o trabajan en Greenwich. Las clases tienen lugar los lunes y los miércoles o los martes y los jueves empezando el 13 de septiembre de 2021. Las clases de día son de 9:30 a.m. hasta las 11:30 a.m. Las clases de noche son de 6:30 p.m. hasta las 8:30 p.m.

ESL classes are free for adults living or working in Greenwich. Learn to speak, read, and write English in a program that focuses on the skills needed in everyday life. Classes begin September 13, 2021. Day classes are from 9:30 a.m. to 11:30 a.m. Evening classes are held 6:30 p.m. to 8:30 p.m.

Adult Basic Education

If your reading, writing and math skills are not strong enough for you to take GED classes, or if you want to improve your English skills for job training or employment, ABE is for you. Many adults need to work on the basic skills as a first step on their road to a diploma. Classes are held every Monday and Wednesday from 6:30 p.m. to 8:30 p.m. beginning September 13, 2021.

GED Preparation

This program prepares adult learners to pass the 4-part, computer-based GED® exam to earn a State of Connecticut diploma. Students receive instruction in each of four subject areas – science, social studies, math and language arts – plus basic computer skills to take the exam.

Instructors will also review the official website, ged.com, where students can access related exam information and exam registration procedures.

To be able to register for the GED® exam, students must be at least 17 years old and officially withdrawn from school for 6 months. Seventeen year-olds must submit a withdrawal form with a parent or guardian signature.

Individuals who are 18 years of age may submit, in lieu of a withdrawal form, a letter from their last high school indicating that the class with which they entered ninth grade (or would have entered if never enrolled in high school) has already graduated.

Students can begin the GED® registration process online at www.ged.com and complete the process in person at the address below.

Individuals with a documented disability who require accommodations to take the GED® exam should contact Peggy Moore at 203-625-7402 or gce@greenwich.k12.ct.us, or the State Department of Education GED Office at 860-807-2111 or email ged@ct.gov.

Classes are in-person on Mondays and online on Thursdays from 6:30 to 8:30 pm, beginning September 13, 2021.

HOW TO REGISTER FOR ESL, GED, ABE, CITIZENSHIP OR AMERICAN STUDIES

Registration required for all new and returning students. All new students should allow two hours for registration and testing, and bring proof of residence or local employment. For more information call: 203-625-7423 or email: kathy_post@greenwich.k12.ct.us Note: All new students must be tested before being assigned to a class. Todos los alumnos tienen que tomar un examen antes de ser asignado a una clase.

Registration:

Starts September 1, 2021

**Call the Adult and Continuing Education office
Greenwich Board of Education**

290 Greenwich Avenue, Greenwich, CT

(203) 625-7474 or

(203) 625-7403

Registro empieza:

el 1 de septiembre de 2021

**Llame a la oficina de Educación para Adultos
Greenwich Board of Education**

(203) 625-7403

* Classes begin on Monday, September 13, 2021

*Las clases empiezan el 13 de septiembre de 2021

ADULT LEARNING PROGRAMS | ESL | LANGUAGES

"Writing is like driving a car at night. You never see further than your headlights, but you can make the whole trip that way." E. L. Doctorow

English as a Second Language

LEARN TO SPEAK, READ & WRITE ENGLISH

CLASSES ARE FREE!!!

MORNING AND EVENING CLASSES

APREND A HABLAR, LEER Y ESCRIBIR INGLES

LAS CLASES SON GRATIS!

Monday, September 13, 2021 – December 15, 2021

DAY CLASSES / CLASES DE DIA

ESL 1/2 Instructor: Randie Katzel
Tues/Thurs • 9:30-11:30 AM
Havemeyer Building / In-Person

ESL 2/3 Instructor: Ann Penny
Tues/Thurs • 9:30-11:30 AM
Town Hall

ESL 3 Instructor: Linda Siwicki
Mons/Weds • 9:30-11:30 AM
Havemeyer Building / In-person

ESL 4 Instructor: Xae Reyes
Tues/Weds • 9:30-11:30 AM
One Day at Old Greenwich Civic
Center / One Day Online

EVENING CLASSES / CLASES DE NOCHE

ESL 1 Instructor: Diane Nietupski
Mons/Weds • 6:30-8:30 PM
Greenwich High School / In-Person

ESL 2 Instructor: Jean Daniels
Mons/Weds • 6:30-8:30 PM
Greenwich High School / In-Person

ESL 3/4 Instructor: Armen Kassabian
Mons/Weds • 6:30-8:30 PM
Greenwich High School / In-Person

EARN YOUR HIGH SCHOOL DIPLOMA/GED

Prepare for the GED Test

Spanish GED Instructor: Braulio Santiago
Saturdays • 9:30 -12:00 PM (Online)

CITIZENSHIP Instructor: Michelle Sabin
Tuesdays • 6:00-8:00 PM (Online)

ABE Instructor: TBD
Mon/Weds • 6:30 -8:30 PM
(In-Person)

Learn a Foreign Language

Whether you want to learn a language for travel, work, or for the pleasure of exploring another culture, we offer classes in Italian, Spanish and French.

Our **Beginner** classes cover basic vocabulary, sentence structure and elementary conversation.

Our **Intermediate** classes will help you build on your basic skills to develop and strengthen your command of the language.

Our **Advanced** classes will help you hone your skills through conversation on a wide variety of topics.

ITALIAN WITH LUCIANA ORZANO

Online | 10 sessions | \$175

Italian IA Beginner #13380A

Weds 5:00 PM - 6:50 PM 9/22/21-12/8/21

Italian II Intermediate #13400A

Mons 5:00 PM - 6:50 PM 9/27/21-11/29/21

Italian III Advanced Conversation #13420A

Mons 7:00 PM - 8:50 PM 9/27/21-11/29/21

SPANISH WITH SHARON GARCES ALVAREZ

In-Person | 10 sessions | \$175
Sheldon House | Room 401

Spanish IA Beginner #13700A

Mons 6:00 PM - 7:30 PM 9/27/21-11/29/21

Spanish II Intermediate #13720A

Weds 6:00 PM - 7:30 PM 9/22/21-12/8/21

FRENCH WITH WILNER CHARLES

In-Person | 10 sessions | \$175
Sheldon House | Room 320

French IA Beginner #13980A

Mons 6:00 PM - 7:30 PM 9/27/21-11/29/21

The logo for 'abilis' features the word in a bold, blue, sans-serif font. A green horizontal bar is positioned above the 'i' in 'abilis'.

Social Skills for Adults

For program details contact
Lisa Bria, Activities Manager
bria@abilis.us
or 203-531-1880, ext.162

When words leave off, music begins. Heinrich Heine

Creative Writing Calisthenics | *Vance Briceland*

Are you looking to work out your imagination, attempt new techniques, and build a strong writer's discipline? This class will have you flexing your creative writing muscles, no matter what type of fiction or literary non-fiction you may be working on. Every week participants will engage in short, fun, innovative exercises designed to inspire new ways to play with language, and then engage in weekly mentored critique sessions designed around their unique needs. Bring your works in progress—whether short stories, novels, memoirs, poetry or short plays—and exchange supportive, friendly feedback with your fellow writers. No matter what your experience level, you'll find something new to enrich your personal writing style. *Vance Briceland has had sixteen novels published for both teens and adults, and has made it a mission to give writers both the tools and the confidence to turn their dreams into reality.*

#15335A 6 Mons 6:30 PM - 8:30 PM
10/11/21-11/15/21 Room 305 \$139.00

Gilgamesh | *Anne Gilhuly*

Before Achilles and Patroclus there was Gilgamesh – and Enkidu. Their poem is the oldest surviving work of world literature; it is the epic tale of the king of Uruk, a city in ancient Sumer, and of his beloved friend Enkidu, a child of the wilderness. Together they battle gods and monsters; Gilgamesh ultimately travels to the Land of the Dead to find the key to immortality. It is a collection of episodes some of which date to almost two thousand years before Homer. Their world is baffling, at once archaic and timeless. Friendship, love and loss, man's relation to the gods, the value of human life – if any: GILGAMESH probes these issues which even now we struggle to understand. Our text will be GILGAMESH RETOLD (Carcanet Classics) a translation by Jennie Lewis. Our first class will be an introduction to the history and geography of his world, so there is no reading assignment for that first class.

#15000A 4 Weds 4:00 PM - 5:55 PM
10/13/21-11/3/21 Room 301 \$105.00

Writing from Life: Memoir Writing | *Vance Briceland*

Everyone loves a good story; our stories entertain others while they illustrate memorable events in our lives. When we write about these experiences, we challenge ourselves and discover the process that we - who thought we couldn't write - have a lot to write about. This course offers adults a relaxed environment in which to learn strategies to begin or expand a memoir. What better gift for the next generation than our stories for all to read!

#15330A 6 Weds 6:30 PM - 8:30 PM
10/13/21-11/17/21 Room 305 \$139.00

PRIVATE MUSIC LESSONS at GHS

Voice | *Thomas Woodman*

#19410A #19410B #19410C

Trumpet | *David Scott*

#19490A #19490B #19490C

French Horn | *Kathleen Ditmer*

#19440A #19440B #19440C

Trombone/Low Brass | *Richard Parker*

#19520A #19520B #19520C

Voice | *Erin Windle Bellusci*

#29470A #19470B #19470C

Violin | *Fiona Murray*

#19460A #19460B #19460C

Clarinet | *Malcolm Dickinson*

#19480A #19480B #19480C

Saxophone | *Michael Attias*

#19420A #19420B #19420C

Flute | *Malcolm Dickinson*

#19450A #19450B #19450C

Euphonium | *Richard Parker*

#19560A #19560B #19560C

Cello | *Andrew Knebel*

#19660A #19660B #19660C

Piano | *Andrew Knebel*

#19665A #19665B #19665C

Viola | *Andrew Knebel*

#19760A #19760B #19760C

Please note that numbers ending in

- **A** = 8 lessons @ 30 minutes each = \$406
- **B** = 8 lessons @ 45 minutes each = \$526
- **C** = 8 lessons @ 60 minutes each = \$646

Guitar Beginner | *Andrew Knebel*

Learn to find your way around on the guitar in the company of others who are just starting their own musical journey on this beautiful instrument. A companionable way to begin learning to read staff notation, tablature, chords and the other basics you'll need for your foundation as a guitar player. Once mastered, you can use these guitar skills to play any kind of music. Please bring your own guitar (anything is fine as long as it doesn't plug in) Materials provided by the instructor.

#14800A 10 Mons 6:30 PM - 7:30 PM
10/4/21-12/6/21 Room 303 \$159.00

The Astronomical Society of Greenwich joins Greenwich Adult and Continuing Education in offering informal educational experiences at the **Bowman Observatory** located on the grounds of **Julian Curtiss School**, **180 East Elm Street, Greenwich CT 06830**

*Please contact Anne Burns 203-413-6762,
 anneburns@brucemuseum.org.*

"Dance is the hidden language of the soul." Martha Graham

Tai Chi | Will Morrison

Discover what makes Tai Chi unique and effective by learning the "Basic Moves and Form" of the nationally recognized Tai Chi Fundamentals program. The movements improve balance, mental sharpness, flexibility and health. Feel the internal dynamics that lead to the transformative nature of this classical Chinese practice. Harvard Medical School ranks Tai Chi as a "top five" exercise.

Will is a senior student of Ed Young with whom he has studied since the early '80s. Mr. Young was a senior student and translator for Professor Cheng Man Ching. The Professor, as he is known, introduced the 37 posture Yang Style Tai Chi Form to the United States in the 1960s and 70s. It has become the most prevalent style worldwide. Will is now one of Young's teachers and a certified Tai Chi Fundamentals instructor. Find out more at experiencetaichi.org

#18400A 10 Thurs 6:30 PM – 7:30 PM
9/30/21 - 12/9/21 Dance Studio \$165.00

Yoga | Herma Hale

Body movements, postures, breathing exercises, and relaxation techniques combine to enable you to experience an overall feeling of peace and well-being. The practice of Yoga aids you in relieving stress, toning your body, and increasing physical and mental energy. Bring sticky mat, water and a blanket to first class.

#18435A 10 Weds 3:45 PM – 5:00 PM
9/29/21-12/8/21 First Congregational Church \$165.00
#18440A 10 Weds 5:15 PM – 6:30 PM
9/29/21-12/8/21 First Congregational Church \$165.00

Pilates Mat | Marcia O'Kane

This is a mat-based Pilates class designed to engage every muscle group to develop strong yet flexible muscles through lengthening and strengthening exercises. The focus is also on creating a solid core area. Both beginner and advanced students can benefit since modifications will be included for every move. Learn how to develop the perfect posture. Bring your own mat and desire to create your best body.

#18390A 10 Tues 8:00 PM – 8:50 PM
10/5/21-12/14/21 Dance Studio \$175.00

Bridge 1: Beginner | Khalid Al Doori

This course will teach the basics of bidding and play of hands. Instructive handouts will be distributed to assist you in this process. Join us and meet new friends as you learn the basics of this fascinating and challenging game. Bridge provides a good opportunity to create an active social life.

#18745B 7 Weds 6:00 PM – 8:00 PM
9/22/21-11/10/21 Seminar II/Media \$165.00

Bridge 2: Advanced Beginners | Khalid Al Doori

Advanced beginner's Bridge is for those who have completed a beginner's 7 week course or the equivalent.

#18745C 7 Mons 6:00 PM – 8:00 PM
9/20/21-11/1/21 Seminar II/Media \$165.00

Body Barre | Marcia O'Kane

Get in shape for spring with this barre-based fast-paced class appropriate for all levels, beginner to advanced. We'll do standing, sitting and mat-based exercises designed to stretch and strengthen every body part. Lots of reps followed by lots of stretch and then we do it all over again. The focus is on core body strength and flat abs. Space is limited to 14. Sign up early!

#18395A 10 Tues 7:00 PM – 7:50 PM
10/5/21-12/14/21 Dance Studio \$175.00

Belly Dance: The Secret Desire Level I | Aszmaria

Unleash your inner Diva and Connect with your Feminine Nature. The movements of this beautiful art form give you a safe whole body workout without strain to joints and muscles. Learn the specialized techniques as we build body strength, improve posture and body awareness while having fun dancing. Begin with warm-up exercises, the basic movements and short choreographies. All are welcome, no matter what age or life experience. Wear comfortable clothing (leotard, crop top, footless tights or leggings, a 35" scarf or shawl, ballet slippers or bare feet.)

#18270A 10 Weds 7:00 PM – 8:00 PM
9/22/21-12/8/21 \$165.00

Belly Dance: The Secret Desire Level II | Aszmaria

With Movement Exploration, go past the basics with more advanced movements, more choreography and dance, dance, dance! Connect with the music, body, mind and soul. Go beyond movements and steps and unleash your soul's music. Aszmaria's insight into movement, music and connecting emotions with dance marks her as an unforgettable teacher. Prerequisite: Completion of Belly Dance Basics at GACE or equivalent experience.

#18280A 10 Weds 8:00 PM – 9:00 PM
9/22/21-12/8/21 Dance Studio \$165.00

Chi Flow Aerobics | Andrea Woodman-Osker

Chi Flow Aerobics is a joyful and energetic blend of modern dance, ethnic dances, jazz movements, martial arts and yoga. It is a natural way to move, natural impact aerobics! A wide range of music from around the world inspires the movements and informs the movement. This holistic approach to dance exercise integrates dynamic, flexibility, yogic breath and core strengthening within the context of the dance, strengthening the cardio-respiratory and muscular systems. The class ends with calming yoga stretching. It is a great way to spend an hour.

#18380A 10 Mons 5:30 PM – 6:30 PM
9/27/21-12/6/21 First Congregational Church \$165.00

Yoga for the Woodstock Generation | Andrea Woodman-Osker

Are you a Baby Boomer wanting to develop and maintain a healthy body as you actively age? This gentle yoga class will focus on postures designed for strength, flexibility, and balance along with breathing techniques helpful in reducing stress while encourage relaxation and a sense of well-being.

Yoga is a life-long path. Come join us! All levels are welcome.
#18445A 10 Thurs 5:30 PM – 6:30 PM
9/30/21-12/9/21 First Congregational Church \$165.00

Drawing is like making an expressive gesture with the advantage of permanence. Henri Matisse

Creativity for Wellness | *Dianne Niklaus, Francene Langford*

Tap into creative expression to reduce stress and increase joy by engaging in the experience of creative mindfulness, applying the principles of Creative Depth Coaching, Soul Collage®, and Art-as-Process. Participants will be guided to explore, gather and intuitively compose visual imagery using collage and other art mediums, incorporating verbal/text as a process of personal expression, discovery and transformation. Accessible to all skill levels. No experience necessary. Course will be online using Zoom. Zoom invite will be sent after registration. Materials list will be provided upon registration.

Website: <https://www.francenelangford.com>

#16544A **4 Weds** **1:00 PM – 2:30 PM**
10/20/21-11/10/21 **Online** **\$125.00**

Drawing the Effective Portrait | *Sue Altman*

This class covers the basic of drawing the human face including anatomical structure, individual facial features, working from reference, and how to make a portrait both accurate and compelling. We will use pencil, charcoal and/or chalk pastels. There will be art historical examples shown and techniques demonstrated.

#14200A **10 Mons** **6:30PM - 7:45 PM**
10/4/21-12/6/21 **Room 301** **\$175.00**

Painting a Landscape from a Photo-Advanced Oil Paints, Acrylic or Watercolor | *Joseph Fama*

The course will teach the student how to capture the spirit of a landscape scene. Students will take their own photos and paint from them. From their photos, the students will produce a value sketch to learn how to SEE the values. The value sketch will be the guide for the painting. They will also learn how to set up a palette for landscaping painting. Students will learn to see and express color, values and the illusion of depth. Classes will include lectures, demonstrations, as well as individual instruction.

#14465A **10 Tues** **10:00 AM – 12:00 PM**
9/28/21-12/7/21 **OGCC** **\$175.00**

Principals of Painting | *Nomi Silverman*

Color, light, shade, and form are among the basic painting principles you learn in this introductory course. Using acrylics, oils, or the new water-based oil paints, or other painting medium of your choice, we cover the skills, tools, and techniques needed to begin a lifetime of painting.

#14430A **9 Weds** **4:00 PM – 5:55 PM**
10/13/21-12/15/21 **Room 718** **\$175.00**

Learn the Tarot | *Ed Moore*

For over 600 years... OK, maybe since the time of ancient Sumeria, or earlier... the Tarot has thrived... in fact, the Tarot is more popular today than ever. Learn the reason(s) the 78 cards of a Tarot deck can be used effectively for stress management, boosting intuition, reclaiming your personal power, divination and so much more. In this course you will learn the Major Arcana cards; the Minor Arcana cards; Tarot spreads, etc. No experience necessary. No intimidation allowed. This course will use the Rider- Waite deck.

#11710A **8 Weds** **7:00 PM – 8:30 PM**
10/13/21-12/8/21 **Room 302** **\$149.00**

Crochet Today | *Andrea Dener*

Come "Crochet Today" and learn in a class that was created just for you...a beginner crocheter!

The instructor will provide yarn and a crochet hook to learn and practice with at home, which will be returned to her at the end of the class. We will discuss projects in the 4th class and you'll pick a project to work on-a scarf, a cowl, a hat, and/or boot cuffs-as well as the color & type of yarn you'd like to use. You will work on your project at home and bring it to the last class.

You will learn:

- The 5 basic stitches
- How to increase and decrease
- How to read a yarn label
- How to read a crochet pattern

#16510A **6 Weds** **6:30 PM – 8:30 PM**
10/13/21-11/17/21 **Room 308** **\$100.00**

Knitting Today | *Andrea Dener*

Come "Knit Today" and learn in a class that was created for you...a beginner knitter! You will learn: The basic stitches—knit, purl, garter, stockinette, how to increase and decrease, how to read a yarn label and how to read a knitting pattern. Instructor will provide yarn and knitting needs to learn and practice with at home, which will be returned to her at the end of the class. We will discuss projects in the 4th class. Project should be finished by the end of the 6th class.

#16515A **6 Mons** **6:30 PM – 8:30 PM**
10/11/21-11/15/21 **Room 308** **\$100.00**

Become a Power User with MS Office | *Maryann Castoro*

Whether you're about to enter or are attending college, re-entering the workforce or wish to update your skills, you'll find these classes to be essential. Taught in a Windows environment with Office 2010, skills apply to all PC and Mac versions. Word, Excel, and PowerPoint will also be included during the 8-week course. Students must bring their own fully charged laptop to class. If desired, bring a mouse.

#12110A **8 Mons** **6:30 PM – 8:30 PM**
10/18/21-12/6/21 **Room 112** **\$360.00**

"If evolution really works, how come mothers only have two hands?" Milton Berle

Formulas, Charts, and More with Excel | *Maryann Castoro*

As we progress from formula basics, you'll learn about statements, financial functions, lookups, multi-page documents, sorting, keyboard short cuts, printing tips, and more. In addition, you'll discover how to create publication worthy charts and graphs. Unless you're an expert with the touchpad, a mouse may simplify maneuvering throughout the spreadsheet. Students must bring their own fully charged laptop to class. If desired, bring a mouse.

#12035A 4 Mons 6:30 PM – 8:30 PM
11/1/21–11/22/21 Room 112 \$99.00

Create an Impressive Powerpoint Presentation | *Maryann Castoro*

Learn presentation tips to create an effective and memorable production whether it's in print or projected before any size group. Brand your PowerPoint with your own graphics, logos, and photos that can become templates. Students will learn how to convert the PowerPoint into a video that can be uploaded to YouTube. Discover other methods to customize with narration, multimedia, and PDF conversions.

#12045A 2 Mons 6:30 PM – 8:30 PM
11/29/21–12/6/21 Room 112 \$99.00

Become an Expert in Word | *Maryann Castoro*

After a review of the basics, students discover the basics of desktop publishing with Word which includes columns, graphics, custom formatting, page numbering, and more. Learn how to make an ordinary document professional looking in minutes. In addition to discovering many shortcuts, students will learn tips to create a resume with a strong visual impact. Students must bring their own fully charged laptop to class. If desired, bring a mouse.

#12040A 2 Mons 6:30 PM – 8:30 PM
10/18/21–10/25/21 Room 112 \$99.00

Intro To Genealogy | *Janeen Bjork*

During the first and final classes, the instructor will introduce the fundamentals of Genealogy research, documentary evidence, and the Genealogical Proof Standard. There will be specific lessons on finding and analyzing U.S. Census records; Birth, Marriage & Death records; U.S. Immigration records; U.S. military records; U.S. City Directories, and digitized newspapers that can be found online. In between the two classes there will be consultations available for each student. The tutorials, either two one-hour session, or one two-hour session, will be one-on-one, working on the student's specific Genealogy needs (they could include online trees, DNA questions, Genealogy research). **Classes and one-on-one tutorials will be conducted via Zoom.** It is not necessary to subscribe to any Genealogy software to participate in the class.

#17110A 2 Mons 11/1 & 11/22 (All Participants), 11/2 - 11/23
One-on-one tutorials: (2) 1- hour sessions or (1) 2 - hour session
6:30 PM – 8:30 PM \$99.00

Comprehensive Retirement Planning | *Lou Pelletier*

Join the Father/Daughter Team of Lou and Jessica Pelletier for an Interactive Comprehensive Retirement Planning Workshop. Are you aware of the two new laws passed last year (SECURE ACT & COVID-19 CARES Act) and how they will impact you? Whether you have made your selection or not, learn about all of the options that you have regarding your Social Security selection. Even if you have just made your selection, you have one year to change your mind! If you are 59 1/2 or older, even if you are still working, should you keep your 401K/403B or transfer to an IRA? How do you take Income from your Assets in a volatile market? If you have life insurance, is your plan outdated? Learn what legal documents you should have in Retirement in addition to a Will.

#17301A 1 Mons 6:30 PM – 8:30 PM
9/27/21 Room 304 \$29.00

#17301B 1 Mons 6:30 PM – 8:30 PM
10/18/21 Room 304 \$29.00

Five Money Questions for Women | *Chris Manimbo*

Take Control of Your Future: Five Money Questions for Women. Women and men have differing considerations when it comes to long-term financial goals. Because of a woman's longer life span, your needs may be significantly different from those of your spouse and others. Does your financial strategy fit your lifestyle and needs? Join us and learn more. As we explore five critical money questions for women.

#11741A 1 Weds 6:30 PM – 8:30 PM
9/22/21 Room 421 \$29.00

Foundations of Investing | *Chris Manimbo, Edward Jones*

Foundations of Investing is geared toward people who want an overview of investing, including key terms and types of investments. It covers the basic features of bonds, stocks and packaged investments, and the importance of asset allocation. Whether you are new to investing or need a refresher, Foundations of Investing will help you learn about:

- The importance of developing a strategy
- The impact of asset allocation
- The influence of inflation on your long-term goals

11743A 1 Mon 6:30 PM – 8:30 PM
9/20/21 Room 421 \$29.00

Preserving Family Assets | *Neil Lubarsky*

Learn how to legally avoid estate taxes, nursing home costs and family assets from ending up in the hands of your children's spouses, while maintaining control of your assets. You will be taught what needs to be done in order to pass assets to children free of estate taxes; how you can protect your home from future nursing home costs, and how you can avoid in-laws from gaining access to your family's assets. *Neil R. Lubarsky, Esq., a Harvard Law graduate who also possesses a LL.M. in tax law from New York University, has been a practicing estate planning and elder law attorney for over 35 years.*

#11770A 1 Mon 7:00 PM – 8:30 PM
9/27/21 Room 421 \$29.00

"Everybody likes a kidder, but nobody lends him money." Arthur Miller

Maximizing Your Social Security | John Brenkovich

With historic changes in Social Security signed into law in 2015, prepare for your retirement and learn how to get the most out of your social security benefits. Learn to manage longevity risk and strategies to maximize the amount of money you receive throughout retirement. Among the topics included are spousal benefits, the impact of divorce, death, delaying benefits, early retirement, and taxation. You'll receive Myths and Facts about Social Security and Social Security: What Should You Do At Age 62.

#11730A 1 Weds 7:00 PM – 9:00 PM
11/17/21 Room 421 \$29.00

What Happens After Paychecks Stop? | Chris Manimbo

If you are nearing or entering retirement and are interested in a strategy designed to help build an income stream and make your retirement income last, join us for What Happens after the Paychecks Stop? We'll explore how to budget for retirement expenses, examine potential sources of retirement income and identify ways to address potential risks.

#11742A 1 Weds 7:00 PM – 9:00 PM
10/20/21 Room 421 \$29.00

Leave It, Move It, Roll It, Take It | Chris Manimbo

How you handle your 401 (k), pension or other employer-sponsored retirement plan when you leave your job is one of the most important financial decisions you can make.

Learn:

- The most common distribution options.
- How to avoid having the IRS withheld 20% of your retirement distribution.
- How taxes, penalties, and investment options factor into your decision.

Knowing your options when you leave your job can help you make the right choice for your retirement savings. *Edward Jones, its employees and financial advisors cannot provide tax or legal advice. You should consult your attorney or qualified tax advisor regarding your situation.*

#11744A 1 Mon 6:30 PM – 8:30 PM
10/18/21 Room 421 \$59.00

Medicare & Beyond | Lou Pelletier

Mention the word Medicare and you're likely to get a confused look in return. The Father/Daughter Team of Lou and Jessica Pelletier will sort through the Parts (A - Hospital; B - Physician and Outpatient Coverage; D - Drug Coverage) and review the pros and cons of Medicare Supplement Plans and Medicare Advantage Plans. Learn about IRMAA (Income Related Monthly Adjusted Amount), Medicare Savings Programs, a Medical Power of Attorney, and how to protect your assets from nursing homes without having Long-Term Care Insurance. Join us if you are a senior, a child of a senior, or just want to know more.

#17300A 1 Weds 6:30 PM – 8:30 PM
9/15/21 Room 304 \$29.00
#17300B 1 Weds 6:30 PM – 8:30 PM
10/13/21 Room 304 \$29.00
#17300C 1 Weds 6:30 PM – 8:30 PM
11/10/21 Room 304 \$29.00

Financial Literacy | Robert S. Salomon, Jr.

Learning the language of the financial world by focusing on the security markets, money and banking, retirement plans, financial statements and the economy. In addition, there will be time devoted to mutual funds, hedge funds, commodities, and most importantly, how to manage and invest your savings and retirement funds. Complementing these subjects will be many real-life stories making them both interesting and more easily understood. Lastly, these topics will be further explained by learning how to read the financial tables in the Wall Street Journal. Robert Salomon has over 40 years of experience on Wall Street in investment banking, research, and asset management. He has also served as a mutual fund director and wrote a monthly column for Forbes magazine for 10 years. He has been teaching financial literacy for the past 8 years.

#11712A 3 Weds 6:00 PM – 8:00 PM
11/3, 11/10, 11/17 Room 425 \$29.00

PSAT Preparation For Students taking the PSAT on Wednesday, October 13, 2021 at Greenwich High School \$199.00 Math/Reading/Writing

Verbal/Writing | Laura Burdick

4 Tuesdays 3:30 PM – 4:55 PM
#17920C September 21, 28, October 5, 12
Room 526 Cantor House

Math | Lauren Moskovitz

4 Mondays 3:30 PM – 4:55 PM
#17925D September 20, 27, October 5, 12
Room 106 Bella House

Verbal/Writing | Cassandra Echevarria

4 Saturdays 8:30 AM – 10:00 AM
#17910B September 18, 25, October 2, 9

4 Saturdays 10:00 AM – 11:30 AM
#17910C September 18, 25, October 2, 9

Math | Maria Buono

4 Saturdays 8:30 AM – 10:00 AM
#17910D September 18, 25, October 2, 9

4 Saturdays 10:00 AM – 11:30 AM
#17910E September 18, 25, October 2, 9

**Please Note: Time may change
due to the school's schedule during the pandemic.**

**Saturday classes will be held online. Any changes
will be announced during registration.**

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Web Design Value Suite

Create your own webpages and websites after learning everything from web design layout to CSS3/HTML5 and Javascript.

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Project Management Suite

Learn the fundamentals of project management in this discounted suite of online courses.

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Accounting Fundamentals Series

If you're interested in increasing your financial awareness while also gaining a marketable skill, this series of courses is perfect for you.

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Learn how to create interactive websites, including how to create an interactive online store complete with an online catalog of products.

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